

**BSW and Masters Foundation level Field Application (2018-19)**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Email Address \_\_\_\_\_  
 Home phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 Status: BSW Student \_\_\_ MSW Foundation \_\_\_

The following questions are designed to help the Field Division faculty help you find the best fit in your internship. Please answer the questions below:

1. Are you currently employed? Yes \_\_\_ No \_\_\_

Will you continue working during your internship? Yes\_\_\_ No \_\_\_

2. Place an X in the boxes in the table below to indicate the days and times you are available for fieldwork. **Typically, fieldwork is done in 7-8 hour blocks of time unless otherwise agreed upon with Field Instructor.**

	Daytimes (9-5)	Evenings (5:30-9:30)
Monday		
Tuesday*		
Wednesday		
Thursday*		
Friday		
Saturday		
Sunday		

3. Are you seeking a placement where you can work solely on evenings and weekends? Yes \_\_\_ No \_\_\_ (\*Please note evening and weekend placements are non-traditional and can be difficult to secure)

4. Are you seeking a placement at an agency where you are currently employed? Yes \_\_\_ No \_\_\_

5. Do you have transportation to attend your internship? Yes \_\_\_ No \_\_\_

6. Are you fluent in any other languages? Yes \_\_\_ No \_\_\_ If yes, please list  
\_\_\_\_\_

7. Have you had previous social service employment experience as either a  
volunteer or employee? Yes \_\_\_ No \_\_\_ Please describe:

8. Please list any licenses or certifications that you have or trainings you have  
completed: (Domestic Violence training, CADDC, Child welfare certifications,  
etc.)

9. Do you have special needs that must be considered in your placement?  
Yes \_\_\_ No \_\_\_ (If **YES**, please speak with the Field Director or BSW Field  
Coordinator).

GSU is committed to providing all students equal access to university programs and facilities. Students needing an accommodation based on disability should contact the Director of Access Services for Students with Disabilities (ASSD). Students must register with ASSD before faculty is required to provide appropriate accommodations. For more information or to register, please contact the Director of ASSD (Room B1215 or [assd@govst.edu](mailto:assd@govst.edu) or 708-235-3968).

10. Is there anything else you want us to know about you that will assist us as we help you secure your field placement? Yes \_\_\_\_ No \_\_\_\_

## AGENCY/SITE CHARACTERISTICS – RANK ORDER YOUR TOP THREE (3)

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Abuse & Neglect            | <input type="checkbox"/> Elderly                       | <input type="checkbox"/> Mental Health/Illness    |
| <input type="checkbox"/> Adoption                   | <input type="checkbox"/> Family Systems Treatment      | <input type="checkbox"/> Parenting                |
| <input type="checkbox"/> Advocacy                   | <input type="checkbox"/> Foster Care                   | <input type="checkbox"/> Parole/Probation         |
| <input type="checkbox"/> AIDS & HIV                 | <input type="checkbox"/> Gay/Lesbian/LGBT Issues       | <input type="checkbox"/> Physical Disabilities    |
| <input type="checkbox"/> Alzheimer's/Dementia       | <input type="checkbox"/> Health Care                   | <input type="checkbox"/> Pregnant Teens/Parenting |
| <input type="checkbox"/> Child Welfare              | <input type="checkbox"/> Homelessness/Housing          | <input type="checkbox"/> Protective Services      |
| <input type="checkbox"/> Crisis Intervention        | <input type="checkbox"/> Immigration/Refugee Issues    | <input type="checkbox"/> School Social Work       |
| <input type="checkbox"/> Death & Dying              | <input type="checkbox"/> Job Preparation & Development | <input type="checkbox"/> Sexual Abuse & Assault   |
| <input type="checkbox"/> Developmental Disabilities | <input type="checkbox"/> Juvenile Delinquency          | <input type="checkbox"/> Substance Abuse          |
| <input type="checkbox"/> Domestic Violence          | <input type="checkbox"/> Legal Issues/Systems          |   |

## POPULATION PREFERENCE – RANK ORDER YOUR TOP TWO (2)

- |                                       |                                      |                                   |  |
|---------------------------------------|--------------------------------------|-----------------------------------|--|
| <input type="checkbox"/> Children     | <input type="checkbox"/> Elderly     | <input type="checkbox"/> Families | <input type="checkbox"/> No Preferences  |
| <input type="checkbox"/> Adolescents  | <input type="checkbox"/> Men         | <input type="checkbox"/> Couples  | <input type="checkbox"/> Other (specify) |
| <input type="checkbox"/> Adults       | <input type="checkbox"/> Women       | <input type="checkbox"/> Groups   |  |
| <input type="checkbox"/> Young Adults | <input type="checkbox"/> Individuals |                                   |  |

After reviewing the current list of agencies designated only for your level of study, list your top three choices. If you are interested in an agency/agencies not on the current list, place the name(s) of the agency/agencies in the other category.

First

Second

Third

Other

Please note: Be aware that you are required to complete a **criminal background check** before entering into a field placement as required by the College of Health and Human Services. If this may pose a problem, please contact the Field Director.

Also, be aware that some agencies may require a substance abuse screening.

During the course of the placement process, it is your responsibility to keep the Field Director apprised of all changes in your contact information and to keep the Field Director updated upon securing an interview (dates and times of interviews) and status of placement acceptance. You will be given a status sheet during your meeting with the Field division faculty.

Timeline for the field application process:

<b>DATE</b>	<b>TASKS</b>
1.18.2018	Submit completed application to the field offices
2.5.2018	Schedule appointment with Director of Field Education
4.28.2018	Turn in contact information for NEW field agencies
5.18.2018	Secure field placement